APPENDIX A

Waste Prevention Tips

In the Office

- Buy paper, office supplies and other products made with recycled content. Look for this symbol 3.
- Print newsletters, posters, and other resident communications on recycled paper.
- Use both sides of paper before recycling it.
- Recycle your inkjet cartridges.
- Make two-sided photocopies whenever possible.
- Reuse boxes, packaging peanuts, and bubble wrap to ship packages.
- Use washable mugs instead of styrofoam cups.
- Donate reusable furniture, computers, and office equipment to schools and charitable organizations.
- Buy items in bulk.

On Your Property

- Grasscycle or leave grass clippings on the lawn when it is mowed.
- Compost yard trimmings such as leaves, brush, and other trimmings.
- Buy cleaning and other products in bulk and make sure they are safe for the environment.

In Household, Tips for Residents

- Buy products made with recycled content.
- Donate usable clothing and furniture to a local charity.
- Rent, share, or borrow items not used frequently.
- Duy concentrates or items in bulk or in the largest container that is practical.
- Buy durable and reusable products and limit purchases of disposable items.
- Duy food and other items with little or no packaging.
- When shopping, take reusable bags to carry purchases.
- Choose products packaged in materials that can be recycled in Montgomery County.

For more ideas on how residents can prevent waste, residents can call the Montgomery County Division of Solid Waste Services, **(240) 777-6400** and ask for the County's *Use It Again*, *Montgomery County* guide.





APPENDIX B

Dealers of In-Home Storage Containers

Partial List of Manufacturers and Sellers of In-Home Recycling Containers (Ask for the sales representative who services your area.)

AMERICAN RECYCLING SERVICES

527 Wildwood Road Waterloo, IA 50702-5511 (319) 236-3754 **5-gallon bins**

BUSCH SYSTEMS INTERNATIONAL, INC.

130 Saunders Road, Unit #7
Barrie
Ontario, Canada L4M 6E7
(705) 722-0806 (800) 565-9931
Fax: (705) 722-8972

Web site: www.busch-systems.com E-Mail: busch@busch-systems.com Curbside bins, recycling pails and upright containers, various sizes

DAYCON

16001 Trade Zone Art Upper Marlboro, MD 20774 (301) 218-1000 Fax: (301) 218-7191

Web site: www.daycon.com

THE FIBREX GROUP

3734 Cook Boulevard Chesapeake, VA 23323 (800) 346-4458 Fax: (800) 444-8380

Web site: www.fibrexgroup.com

E-Mail: fibrex@aol.com

Recycling bins and "recovery systems"

MID-ATLANTIC WASTE SYSTEMS

7700 Old Alexander Ferry Road Clinton, MD 20735 (301) 856-6840 Fax: (301) 856-1292

Web site: www.midatlanticwaste.com **5-gallon apartment containers and**

18-gallon bins



APPENDIX B (continued)

Dealers of In-Home Storage Containers

Partial List of Manufacturers and Sellers of In-Home Recycling Containers (Ask for the sales representative who services your area.)

RECYCLING PRODUCTS, INC.

P.O. Box 5009 Bradford, MA 01835 (800) 875-1735 Fax: (978) 372-3953

Web site: www.recyclingproducts.com

E-Mail: rpi@tiac.net or

recycle@recyclingproducts.com

Factory direct sales for Rubbermaid:

12.5-gallon recycling boxes

REHRIG PACIFIC

1738 West 20th Street Erie, PA 16502 (800) 458-0403 Fax: (814) 455-3997

E-Mail: easternsales@rehrigpacific.com 6-gallon apartment containers and stackable 11-gallon bins

S. DIENSTMAN ASSOCIATES, INC.

P.O. Box 119
Oreland, PA 19075
(215) 855-8080
Fax: (215) 887-1080
6-gallon "under sink" bins; bins and

W.W. GRAINGER

16820 Oakmont Avenue Gaithersburg, MD 20877 (301) 869-0011 Fax: (301) 670-9239

containers, various sizes

Web site: www.wwgrainger.com Distributor for Rubbermaid; recycling boxes and bins



APPENDIX C

Dealers of Central Storage Containers

Partial List of Manufacturers and Sellers of Central Storage Containers (Ask for the sales representative who services your area.)

AMERICAN RECYCLING SERVICES

527 Wildwood Road Waterloo, IA 50702-5511 (319) 236-3754

Containers from 2-yard to 16-yard; carousel for multi-family properties

AMERI-KART CORPORATION

433 Industrial Road P.O. Box 751 Goddard, KS 67052-0751 (316) 794-2213 or (800) 533-2475 Fax: (316) 794-8574

E-Mail: sales@amerikart.com Plastic roll-out containers, 35-, 60-, and 90-gallon

BUSCH SYSTEMS INTERNATIONAL, INC.

130 Saunders Road, Unit #7 Barrie

Ontario, Canada L4M 6E7 (705) 722-0806 or (800) 565-9931

Fax: (705) 722-8972

Web site: www.busch-systems.com E-Mail: busch@busch-systems.com Wheeled carts and containers, 18- to 54-gallon

COOPER TANK & WELDING COMPANY

215 Moore Street Brooklyn, NY 11206 (718) 497-4431

Fax: (718) 497-7567

Web site: www.coopertank.com E-Mail: info@coopertank.com

Roll-off containers, front and rear load containers, various sizes



APPENDIX C (continued)

Dealers of Central Storage Containers

Partial List of Manufacturers and Sellers of Central Storage Containers

(Ask for the sales representative who services your area.)

DAYCON

16001 Trade Zone Art Upper Marlboro, MD 20774 (301) 218-1000

Fax: (301) 218-7191

Web site: www.daycon.com

DEWALD NORTHWEST CONTAINERS

33710 Oakville Road Albany, OR 97321 (800) 645-7106

Fax: (541) 926-7558

Web site: www.dewaldnw-crw.com

Outdoor standard and custom

containers, sheds for containers

THE FIBREX GROUP

3734 Cook Boulevard Chesapeake, VA 23323 (800) 346-4458

Fax: (800) 444-8380

Web site: www.fibrexgroup.com

E-Mail: fibrex@aol.com

Exterior containers, 3- or 6-wheeled

carts

IMPACT PRODUCTS

2840 Centennial Road Toledo, OH 43617 (800) 333-1541

Fax: (800) 333-1531

Web site: www.impact-products.com

LANIADO WHOLESALE

1138 Taft Street Rockville, MD 20850 (301) 762-8801 Fax: (301) 762-5423

Web site: www.laniadowholesale.com

Distributor for Royal, United, Continental, White, and Rubbermaid; wheeled containers, tilt trucks and other collection containers, various sizes

MID-ATLANTIC WASTE SYSTEMS

7700 Old Alexander Ferry Road Clinton, MD 20735 (301) 856-6840

Fax: (301) 856-1292

Web site: www.midatlanticwaste.com Distributor for Bucks, Marathon and Zarn; roll-off containers, wheeled carts, various sizes



APPENDIX C (continued)

Dealers of Central Storage Containers

Partial List of Manufacturers and Sellers of Central Storage Containers (Ask for the sales representative who services your area.)

RECYCLING PRODUCTS, INC.

P.O. Box 5009 Bradford, MA 01835 (800) 875-1735 Fax: (978) 372-3953

Web site: www.recyclingproducts.com

E-Mail: rpi@tiac.net

Factory direct sales for Rubbermaid and Ameri-kart; plastic wheeled containers, tilt trucks, various sizes

REHRIG PACIFIC

1738 West 20th Street Erie, PA 16502 (800) 458-0403 Fax: (814) 455-3997

E-Mail: easternsales@rehrig.com

Plastic wheeled carts, various sizes

ROYAL BASKET TRUCKS, INC

201 Badger Parkway P.O. Box 629 Darien, WI 53114 (800) 426-6447 Fax: (262) 822-3389

E-Mail: sales@royalbasket.com Plastic, canvas, and vinyl "basket truck" containers, stationary and wheeled, various sizes

STEELE CANVAS BASKET CORPORATION

201 Williams Street Chelsea, MA 02150 (617) 889-0202 or (800) 541-8929

Fax: (617) 889-0524

Polyethylene vinyl canvas rolling baskets, wheeled carts, and tilt trucks



APPENDIX C (continued)

Dealers of Central Storage Containers

Partial List of Manufacturers and Sellers of Central Storage Containers (Ask for the sales representative who services your area.)

UNITED RECEPTACLE CORPORATION

14th and Laurel Streets
Pottsville, PA 17901-0870
(570) 622-7715 or (800) 233-0314
Fax: (570) 622-3817 or (800) 8478551

Web site: www.unitedrecept.com
E-Mail: united@unitedrecept.com
Contact: Unisource (distributor)
Indoor and outdoor containers,
various sizes

W.W. GRAINGER

16820 Oakmont Avenue Gaithersburg, MD 20877 (301) 869-0011

Fax: (301) 670-9239

Web site: www.wwgrainger.com

Distributor for Rubbermaid

WERRES CORPORATION

807 East South Street Frederick, MD 21701 (301) 620-4000

Distributor for Steele Canvas Basket

WINDSOR BARREL WORKS

P.O. Box 47 Kempton, PA 19529 (610) 756-4344 or (800) 527-7848 Fax: (610) 756-6389

E-Mail: info@windsorbarrel.com

Various cluster-type storage containers

ZARN, INC.

1001 Northeast Market Street P.O. Box 1350 Reidsville, NC 27320 (336) 349-3324 or (800) 678-2278

Web site: www.zarn.com

Contact: Mid-Atlantic Waste Systems (distributor)

Indoor and outdoor wheeled plastic carts, various sizes



APPENDIX D

Service Providers in Montgomery County

Partial List of Companies That Provide Multi-Family Recycling Collection Services in Montgomery County (Ask for the sales representative who services your area.)

AAA/RAINBOW RECYCLING AND TRASH REMOVAL SERVICE

4619 West Ox Road Fairfax, VA 22030 (703) 818-8222 Fax: (703) 803-1379

AFFORDABLE REFUSE & RECYCLING

18504 Heritage Hall Olney, MD 20832 (301) 808-7410 Fax: (301) 952-8700

AL'S REFUSE SERVICE/AK REFUSE

8001 Beechcraft Avenue Gaithersburg, MD, 20878 (301) 208-2670

B&B REFUSE

14500 Southlawn Lane Rockville, MD 20850 (301) 424-1427

BFI

300 Ritchie Road Capitol Heights, MD 20743 (301) 336-1000 Fax: (301) 336-1225

CAPITOL SANITATION (formerly: SSS&B)

4713 Baltimore Road Hyattsville, MD 20781 (301) 699-1100 Fax: (301) 699-1111

Web site: www.capitolsanitation.com

CHARLES THOMAS REFUSE, INC.

Box 356—18641 Brooke Road Sandy Spring, MD 20860 (301) 924-0484

*D&C REFUSE

1006 Loxford Terrace Silver Spring, MD 20901 (301) 593-7284

*GARCIA'S, INC.

P.O. Box 157 18417 Joplin Road Triangle, VA 22172 (703) 690-1117

*JUNK AND SCRAP

8320 Exodus Drive Laytonsville, MD 20882 (301) 873-3387



^{*}Collects other materials for recycling, such as scrap metal, furniture, and other items.

APPENDIX D (continued)

Service Providers in Montgomery County

Partial List of Companies That Provide Multi-Family Recycling Collection Services in Montgomery County (Ask for the sales representative who services your area.)

PINNACLE WASTE, INC.

766 Queenstown Road Servern, MD 21144 (410) 768-1900

POTOMAC DISPOSAL

14815 Dover Road Rockville, MD 20850 (301) 294-9700 Fax: (301) 294-8155

*RCS DISPOSAL, INC.

18711 Wasche Road Dickerson, MD 20705 (301) 603-1151

*RONNIE T. TRASH SERVICE

2340 Sun Valley Circle Silver Spring, MD 20908 (301) 603-1152

THE RECYCLING CENTER

3933 Sandy Spring Road Burtonsville, MD 20866 (301) 384-7025

*TOLBERT CLEANING AND HAULING

10607 Tenbrook Drive Silver Spring, MD 20901 (301) 593-7832

TRASH AWAY

1225 First Street Alexandria, VA 22314 (703) 838-9008 Fax: (703) 838-2107

Web site: www.clean-trashaway.com

*TURBO HAUL

11700 Old Baltimore Pike Beltsville, MD 20705 (301) 421-9484 Fax: (301) 931-2294

UNEEDA DISPOSAL

P.O. Box 6523 Capitol Heights, MD 20791 (301) 933-1088 Fax: (301) 390-9877

WASTE MANAGEMENT OF MONTGOMERY COUNTY

8101 Beechcraft Avenue Gaithersburg, MD 20879 (301) 840-0300

* Collects other materials for recycling, such as scrap metal, furniture, and other items.



APPENDIX E

Recycling Surveys

For Residents of Multi-family Properties

NEW Programs

Our building is planning to start a recycling program during the next two months. We want to make the programs as easy and convenient as possible, and your comments are important. We will let you know more about the recycling program soon. Thank you.

1.	In general, how much do you know about recycling in Montgomery County including what materials can be recycled and how to prepare them for recycling? (Please check one response)						
	☐ A lot	☐ A little		☐ Nothing at al	ı		
2.	Have you ever work place? (Please check one	r participated in a recycling	g program a	t a previous resid	ence or your		
	Yes	□ No	☐ No	t sure			
3.	In general, how do you feel about participating in a recycling program at:						
	(Please indicate name of apartment or condominium complex)						
	Positive	☐ Neither positive nor	negative	Negative	☐ Not sure		
4.	Did you know that recycling is the law in Montgomery County?						
	Yes	□ No					
5.	Please comme convenient for	nt on the specific ways tha you.	t our recyclii	ng program can b	e made		
	·						
Ple	ase complete this	survey and return it to the prope	erty manager's	office by:/	_ / (Date)		

APPENDIX E (continued)

Recycling Surveys

For Residents of Multi-Family Properties

EXISTING Programs

As you know our building has a recycling program that allows residents to recycle mixed paper (cardboard, newspaper, etc.), commingled materials (glass bottles and jars, plastic bottles, aluminum and steel/tin cans and aluminum foil), yard trim (grass, leaves, and brush), Christmas trees, and scrap metal items. To help evaluate our program, we would like to have your comments. If you need more information about recycling be sure to pick up a flyer in the property manager's office. Thank you for your help.

☐ A lot	□ A	little		\square Nothing at all		
Please indicate how easy or difficult you find the following: (Please check the responses that apply)						
Deciding which	n items can be recycled	☐ Easy	☐ Neithe	r Easy nor Difficult	☐ Difficult	
Properly prepa	ring items for recycling	☐ Easy	☐ Neithe	r Easy nor Difficult	☐ Difficult	
Storing recycla	ble items in my unit	Easy	☐ Neithe	r Easy nor Difficult	☐ Difficult	
Carrying items	to the collection site	☐ Easy	☐ Neithe	r Easy nor Difficult	☐ Difficult	
Positive	e name of apartment o	sitive nor	negative	□ Negative	☐ Not sure	
Positive		sitive nor	negative		□ Not sure	
Positive Did you know	☐ Neither pow that recycling is ☐ Note that necessarily in the specification.	sitive nor the law in	negative Montgome			

APPENDIX F

Calculate Your Recycling Rate

One way to evaluate your program is to ask your trash and recycling haulers or collectors to provide you with quarterly reports detailing both the materials you are recycling and materials you are disposing of as trash. With this information and the following formula, you can calculate the percentage of your waste material being diverted through recycling.

Knowing your recycling rate will help you plan your program's progress and development. You can also use this information to let residents know how well they are doing by displaying it in a prominent place or including it in your newsletter.